

VACANCY ANNOUNCEMENT: PLEASE POST

Instructor-Fire Protection Technology

Emergency Services Department

Opening Date	October 17, 2008
Closing Date	Open until filled; please apply immediately- Screening begins November 5, 2008
Starting Date	December 2008
Position Number	P23060

Terms of Employment

100 percent, 230 day assignment

Teaching assignment may include evening and weekend courses and the use of non-traditional delivery methodologies; e.g. telecourses, cable television, and online/internet courses. Duty days may fluctuate from the traditional September-June schedule. Recently hired faculty are expected to participate in a new faculty orientation program.

Salary and Benefits

Faculty Salary Range \$46,906 to \$81,820; competitive based on education and experience. Salary placement is subject to contract negotiations.

The college also provides an excellent benefits package, which includes medical, dental, and vision coverage (subject to employee and college collective bargaining agreements). Benefits also include: life and disability insurance and membership in the Public Employee Retirement System (PERS) or Oregon Public Services Retirement Plan (OPSRP).

Minimum Qualifications

Associates degree from an accredited institution in fire protection or related field; three years full-time work experience with agencies providing fire protection services; experience in Emergency Medical Services delivery. Minimum certification at National Fire Protection Agency Fire Fighter II, Fire Instructor I, or equivalent. Evidence of participation and leadership in professional organizations, conferences, and/or state and local committees relating to fire protection and/or education; evidence of instructional development and delivery experience.

Preferred Qualifications

Certification at NFPA Fire Officer II or higher. Bachelor's degree from an accredited institution or equivalent fire service training, experience, and course work. Bi-lingual/bi-cultural.

PLEASE SEE REVERSE SIDE FOR JOB FUNCTIONS AND APPLICATION INSTRUCTIONS

Essential Functions

- Understands, develops, and provides a learning environment that supports diversity and incorporates a sensitivity to diversity into the workplace
- Uses appropriate technology tools to accomplish job functions; understands and utilizes available technology as communication and data gathering tools and integrates technology into curriculum and classroom presentations
- Functions as a life-long learner
- Meets all assigned classes and promotes student success among all students
- Develops and improves instructional materials and performs all other duties required of full-time professional faculty as a member of a campus-wide community
- Provides coordination/assistance for assigned adjunct faculty and instructional assistants and promotes team work within the instructional team
- Assists in promotion, scheduling, materials development, and instruction of campus evening and week-end fire related emergency services offerings
- Participates in recruiting and screening of program applicants to meet program standards
- Seeks knowledge and maintains awareness of current trends within area of emergency services delivery and incorporates trends into instructional activities
- Maintains positive relationships with appropriate certification and licensing agencies
- Participates actively in professional associations and in promoting professional standards
- Maintains current licenses or certificates in areas of expertise as required
- Works with all staff to promote excellence in all aspects of student life and to maintain a comprehensive educational program
- Models professional behavior to maintain a caring and supportive attitude towards students and staff of the college
- Utilizes a variety of instructional styles, including cooperative learning and experiential learning, and incorporates the latest classroom technology into instructional activities
- Applies the colleges values for teaching and learning
 - Creates a learning climate of mutual respect and fairness
 - Encourages creative and critical thinking
 - Actively engages students in the learning process
 - Facilitates learning that applies to and enriches students lives
 - Encourages mutual responsibility for a supportive learning environment
 - Clarifies expectations and encourages student responsibility for learning
 - Promotes learning as a lifelong process

Application Packet

All application materials must include the following information:

- Chemeketa application
- Cover Letter
- Resume
- List of 5 recent professional references (within past 3 yrs)
- A.S. Fire Science

How to Apply

Only complete packets will be reviewed by the screening committee. It is important that your application clearly indicate that you meet the minimum qualifications for the position. Please include enough relevant training and experience to demonstrate that you possess the minimum qualifications.

Application material may be submitted in person, mailed, or faxed and must be received by the application deadline. **HOWEVER**, a signed hard copy of the application must be received by the Human Resources Department upon hire. (The Human Resources Department will not confirm receipt of application material and is not responsible for material not completely transmitted.)

Application Deadline

Open until filled. Screening will begin November 5, 2008; please apply immediately. All materials must be received in the Human Resources Department on the Salem Campus.

Chemeketa Community College
Human Resources Department
PO Box 14007
Salem, OR 97309
www.chemeketa.edu

Federal regulations require that all documents submitted by applicants be retained by the college for a period of two years.

PLEASE NOTE: No submitted materials will be returned and/or duplicated.

It is the policy of Chemeketa Community College that discrimination or harassment on the grounds of race, color, religion, sex, national origin, marital status, age, disability, or family relationships will not exist in any area, activity, or operation of the college.

If you have questions or concerns, please call (503) 399-5009.

Chemeketa Community College is an equal opportunity institution, values diversity in its workforce, and is committed to affirmative action: **we encourage minorities, women, and persons with disabilities to apply.** For special accommodations during the application process, contact the Human Resources Department. **Chemeketa Community College is a smoke-free/drug-free environment.**