The Schell Vista Fire Protection District will be accepting applications for the position of

**FIRE CAPTAIN**

$6,826.04 - $7,901.99 per month Effective 7-1-2019
$7,133.21 - $8,257.58 per month Effective 7-1-2020

**THE POSITION**

The fire district is establishing a list for the position of Fire Captain. Under general direction, plans, coordinates, assigns, directs, and participates in emergency and non-emergency operations and activities of an assigned shift in a fire station; serves as incident commander on emergency scenes to ensure adequate personnel are available for each shift; ensures all assigned activities are carried out effectively, efficiently and according to department guidelines and policies; perform firefighting, emergency and non-emergency medical response and related activities to protect life and property; performs related duties, as required.

**THE SCHELL VISTA FIRE PROTECTION DISTRICT**

The Schell Vista Fire Protection District (SVFPD) encompasses an area of approximately 100 square miles with a population of 4,500. SVFPD is governed by a Board of Directors. SVFPD currently employs three full time Captains and Engineers who are assigned to a 56-hour work week on a 3-platoon schedule. The volunteer force is comprised of Chief Officers, four Resident Firefighters and thirty Volunteers Firefighters. The District responds to approximately 800 calls for service annually from two strategically located stations (the main station is staffed full time), and maintains a fleet of one medium rescue, two type one engines, three type three engines, two water tenders, one trailered cascade system and several utility vehicles.

The Fire District is responsible for providing and managing numerous programs for the efficient delivery of fire prevention, emergency medical, disaster preparedness and fire protection services. Personnel are dedicated to the preservation of life and property in service to the people of the Schell Vista area. Our goal is to deliver these services in an effective, efficient and professional manner by utilizing innovative and progressive approaches to fire and life safety services, which enhance the quality of life for those we serve.

**KNOWLEDGE**

- Operations, services, and activities of fire suppression, pre-hospital medical, and Community Risk Reduction programs.
- Modern and complex principles and practices of firefighting.
- Methods and techniques of basic and advanced life support, rescue operations and hazardous materials handling.
- Hazardous materials and chemical spill response techniques.
- Procedures and equipment used in modern firefighting and emergency response activities.
- Geography and street layout of the City and surrounding area.
- Operational characteristics, maintenance, and repair of various fire apparatus and equipment.
- Operational characteristics and maintenance of equipment related to the delivery of pre-hospital medical care and transportation.
- Principles of budget preparation and control.
- Principles of supervision, training and performance evaluation.
- Pertinent federal, state, and local laws, codes and regulations governing fire safety, pre-hospital medical
SKILLS IN

- Supervising, directing, and coordinating the work of lower level staff.
- Interpreting and explaining District fire policies and procedures.
- Rendering pre-hospital medical care.
- Preparing clear and concise reports in both written and electronic format.
- Analyzing emergency situations and developing appropriate response.
- Overseeing and participating in emergency and non-emergency response activities.
- Inspecting, maintaining, and repairing fire apparatus, equipment, and station building and grounds.
- Responding to requests and inquiries from the general public.
- Preparing and presenting public information and educational programs.
- Operating office equipment including computers and related word processing and spreadsheet applications.
- Using work related computer programs and software to input and extract pertinent data.
- Communicating clearly and concisely, both orally and in writing.
- Establishing and maintaining effective working relationships with co-workers, city staff, elected officials, and community members.
- Interpreting and applying federal, state, and local policies, laws, and regulations.
- Maintaining physical condition appropriate to the performance of assigned duties and responsibilities.
- Establishing and maintaining effective working relationships with those contacted in the course of work, including District and other government officials, community groups, and the general public.
- Applying safe work practices.

WORKING ENVIRONMENT

Work is performed both within the fire station in close proximity to other workers and in various outdoor climates and conditions. Incumbent must be physically able to perform strenuous and hazardous tasks under emergency conditions and must have the stamina and the mobility to work a minimum of a 48-hour shift and to respond to major fire alarms and medical calls for service. Running, bending, stooping, climbing, pulling, and repetitive lifting of heavy objects. Incumbent must be able to pass the medical examination required of fire personnel to ensure fitness for duty. Ability to see and hear in the normal range with or without correction and communicate verbally and in written form with great clarity and must be able to be understood in situations with high degrees of noise. Possess the strength, stamina, and aerobic capacity to work effectively during prolonged periods of strenuous activities including hiking, lifting heavy objects, climbing ladders, operating heavy machinery, repetitive body movement, crawling, all while wearing protective clothing and equipment. Ability to work at heights, confined spaces, and dark environments while wearing protective gear and breathing apparatus. Sufficient manual dexterity which permits the employee to operate equipment used in firefighting. Sufficient personal mobility and physical reflexes, which permits the employee to perform all duties involved in protecting life and property. Sufficient vision and other powers of observation, with or without reasonable accommodation, which permits the employee to effectively operate at a fire or related emergency scene. Work is performed in a variety of environmental conditions, both indoors and out, with exposure to wide temperature variations, noise, vibrations, fumes, smoke, grease, machinery and its moving parts, odors, dust and irritating or hazardous materials and chemicals. Protective clothing helmets, gloves, boots, etc., are required while responding to emergency calls. Incumbent must be able to meet the following physical demands. Incumbent will be required to respond to emergencies after regular working hours and on weekends and must be willing to work an irregular schedule, which will include weekends, holidays, evenings and/or varying hours.

MINIMUM QUALIFICATIONS

Must be at least 21 years of age at time of employment
Possess a minimum of a high school diploma or a GED certificate
A valid California Class C license with firefighter endorsements or higher
Current California EMT Certification and or National Registry Certificate
Current CPR certification from the American Heart Association
Completion of the State of California Certified Firefighter 1
Completion of the State of California Driver Operator 1A and 1B or Driver Operator 1
Three (3) years of cumulative experience as a full-time paid Firefighter or Fire Engineer
Completion of Company Officer courses 2D and 2E or equivalent
Completion of all Company Officer courses is highly desirable
S-230 Crew Boss (must be completed by the end of probation)
S-231 Engine Boss (must be completed by the end of probation)
S-290 Intermediate Wildland Fire Behavior (must be completed by the end of probation)

NOTIFICATIONS / COMMUNICATIONS

All notification’s and communication from the district will be done via email. All communications will be from our Project Manager Jim Galli. Mr. Galli’s email address is jgalli@schellvistafire.org.

Deliver your application packet to the Schell Vista Fire Protection District, 22950 Broadway, Sonoma CA 95476 Anyone can deliver your packet. Only one application can be submitted at a time.

APPLICATION PROCESS

Applications are available only online at www.schellvistafire.org. Download the application. This will allow you to save your work.

Applicants must provide the following materials with their application in the following order:

Original, signed Schell Vista application
Copy of your Current Resume
Copy of your high school diploma or GED certificate
Copy of your California Class C license with firefighter endorsements or higher
Copy of your California EMT Certification and or National Registry Certificate
Copy of your current CPR card or certificate from the American Heart Association
Copy of your State of California Firefighter 1 Certificate
Copy of your State of California Driver Operator 1A and 1B or Driver Operator 1 Certificate
Copy of your Company Officer 2D and 2E certificate or equivalent
Copy of your Company Office Certificate (highly desirable)
Copy of your S-230 Crew Boss Certificate (must be completed by the end of probation)
Copy of your S-231 Engine Boss Certificate (must be completed by the end of probation)
Copy of your S-290 Intermediate Wildland Fire Behavior Certificate (must be completed by the end of probation)

The materials listed above must be submitted with the application to be considered for employment. Failure to comply with the above process and appropriate requirements will result in rejection of your application.

FILING DATES, TIMES AND PROCEEDURE

There is a one-day filing. April 14, 2020 at 9:00 am till 3:00 pm. Late, incomplete, emailed, or faxed applications WILL NOT be considered! Anyone can deliver your packet. Only one application can be submitted at a time.

Deliver your application packet to the Schell Vista Fire Protection District, 22950 Broadway, Sonoma CA 95476.

Drop off applications: April 14, 2020
Oral Board and Assessment Center Date: April 22, 2020*
Chief’s Interviews: May 5th, 2020*
Background Investigation: TBA
Pre-Employment Physical and Drug Screening: TBA
40 Hour Academy Start Date: TBA
Shift Start Date: TBA

*These dates are subject to change!
SELECTION PROCESS

Applications must be complete and demonstrate that they meet the minimum qualifications. All statements made on the application are subject to investigation and verification.

Successful candidates shall be required to: Pass a thorough background investigation. Pass a pre-employment medical exam, drug screen and live scan. Successful completion of a 12-month probationary period from date of hire.

DISCLAIMERS

The District does not make employment decisions based on race, color, religion, sex (including gender identity, sexual orientation, and pregnancy), national origin, age (40 or older), disability or genetic information, except when such qualifications are appropriate occupational qualifications. The Schell Vista Fire Protection District makes reasonable accommodations for disabled persons, considering each situation on an individual basis. Please make direct requests for accommodation to Fire Chief. SVFPD has established a no tobacco policy in all District Offices and vehicles. SVFPD employees are prohibited from using tobacco products during their employment with the District. Finally, please note that the provisions of this bulletin do not constitute an expressed or implied contract and any provisions contained in this bulletin may be modified or revoked without notice. Questions regarding this recruitment may be directed to Special Project Manager Jim Galli at jgalli@schellvistafire.org

BENEFITS

The Schell Vista Fire Protection District provides a benefits package including vacation, sick leave, bereavement leave, maternity leave, uniform allowance ($500 per year is included in the monthly salary in 2015), holiday pay, insurance (health, dental, and vision, district pays 70% and the employees pay 30%) longevity pay up to 15%, and educational incentive up to 7%. The Memorandum of Understanding may be requested by applicants moving to the chief’s interview.

RETIREMENT

Benefits described below are following the Public Employment Pension Reform Act (PEPRA). The Schell Vista Fire District does not participate in the CalPERS Legacy program.

Employees hired on or after January 1, 2013 will be subject to PEPRA, via the CalPERS retirement system at a rate of 2.7% at age 57. CalPERS retirement (employees share is approximately 12.25%),