Position Announcement
Fire Chief

The City of Portage, WI (Pop. 10,283) is beginning the recruitment and selection process for the position of Fire Chief. Portage is the Columbia County seat and is located 35 miles north of Madison. The successful candidate will lead a progressive department of 3 full-time firefighters, 29 current paid on call fire fighters, a Fire Inspector and a full-time Administrative Assistant. Portage Fire Department (PFD) provides fire protection, inspection services and preventative services to the City of Portage and portions of 4 adjacent Townships. PFD is a Level III HazMat response agency.

The ideal candidate will be a working Fire Chief, shall have good experience as an incident commander, experience in Emergency Management, adept in the development and management of an effective training program, positive experiences in labor relations and negotiating service contracts and a track record in budget and grants management.

Requirements and Qualifications:
- Completion of the Hazardous Material Technician Certification and Wisconsin Firefighter I & II Certification or ability to acquire these within 6 months of appointment.
- Minimum ten years (10) years of fire experience with at least 3-5 years in managerial or supervisory position with specific experience in emergency management, budgeting, and leadership.
- Associates degree in Fire Science, Public Safety Administration, Fire Technician Certificate or related field (or equivalent combination of education and experience).
- Possess a valid Wisconsin driver’s license or ability to obtain one within 6 months of hire.
- Demonstrated history of successfully building effective relationships with other public safety agencies and working in a collaborative manner with citizens, elected and appointed officials.
- Proven commitment and experience leading fire fighter recruitment and training program focused on safety, professionalism and retention.

2020 salary range is $62,277 - $93,425 depending on qualifications. Residency within city limits desired or within 15 miles of city limits required within 6 months of hire. The City offers a comprehensive benefit package. Qualified applicants should electronically submit a resume, detailed cover letter and application by September 1, 2020 to:

8/10/2020
Portage Police and Fire Commission
115 W. Pleasant Street
Portage, WI 53901
Attention: Shawn Murphy, City Administrator
Or email to shawn.Murphy@portagewi.gov

Confidentiality must be requested but cannot be guaranteed for finalists. Contact Shawn Murphy with any questions at (608) 742-2176 Ext 324